

FHCP Summer Camp 2018

Policies and Procedures

Drop Off and Pick Up Procedures

Drop off will begin at promptly 8:55 a.m and end at 9:10 a.m.. Please walk your child to their classroom after using the restroom. Doors will open for pick-up at 1:00 p.m and end at 1:10 p.m. Please be sure to sign your child in and out each day. After 1:10 p.m. a late charge of \$1.00 per minute will apply for each minute.

Lunch Time

Each child should bring a lunch. Please label your child's lunch box. Snacks will be provided by the school during camp. This is a peanut free facility so please do not send in any foods that contain peanut products.

Sunscreen Application

We will go outside each day, weather permitting. Please apply sunscreen to your child before dropping them off, we will re-apply with your consent as needed. Please provide sunscreen and/or bug spray for your child and any food/bite allergy medication on the first day of camp. The attached Bug Spray/Sunscreen Consent form must be signed in order for staff to apply sunscreen and/or bug spray.

Sick Child Policy

Please be sure your child is well before bringing them to Summer Camp! If a child is at home with a communicable illness other than a routine cold, please alert the Preschool within 24 hours so that we can advise the other parents to look for symptoms. Such illness may include hand, foot, and mouth, strep throat, head lice, pink eye, chicken pox, flu-like symptoms, or a high fever. Any life threatening diseases must be reported immediately. Your child may not return to school without a note from the doctor stating that he/she is no longer contagious. When a child becomes ill at school, we will immediately notify the parent/caregiver and isolate the child until he/she is picked up. Parents and/or caregivers are requested to pick up sick children within one hour of being contacted.

Deposit and Payment

In order to secure a spot complete the enrollment packet and pay a \$50 non refundable registration fee. Registration is first come/first serve. **We require a 35% deposit at time of registration.** The remainder of tuition is due the on the first day of the week/session the child is attending. Students with unpaid tuition will not be allowed to attend summer camp until tuition is paid in full.



Sunscreen Consent Form

I _____, hereby authorize the staff at FHCP Summer Camp to apply sunscreen for my child _____ when necessary during the FHCP Summer Camp program 2018. I will provide and label sunscreen.

Parent/Guardian Signature _____ Date: _____



Bug Spray Consent

I _____, hereby authorize the staff at FHCP Summer Camp to apply bug spray for my child _____ when necessary during the FHCP Summer Camp program 2018. I will provide and label bug spray.

Parent/Guardian Signature: _____ Date: _____

Allergy Information

Child's Name: _____ Child's Allergies (if any) _____

Child's Reaction _____

Medical Response Necessary _____

Child's Doctor _____ Telephone Number _____

Medicines child is taking: _____

I _____, hereby authorize any physician member of CMC Northeast and/or any member of the medical staff of the above-mentioned hospital to render medical treatment, which in his/her judgment may be deemed necessary in the care of _____.

Parent/Guardian Signature: _____ Date: _____